

# **CORPORATION OF HILLS ROAD SIXTH FORM COLLEGE**

## **Corporation Meeting: Wednesday 11 September 2024 at 6.30pm Agenda (Ordinary Business)**

### **1 Apologies for Absence & Quoracy**

### **2 Declarations of Interest**

### **3 Draft Minutes of the Previous Meetings**

To note the amended minutes of the meeting held on 15 May 2024.

To note that the draft minutes of the meeting held on 26 June 2024 have received provisional approval by the Chair of the Corporation for circulation.

To approve the minutes of the meeting held on 26 June 2024 as a correct record of the business transacted and *prima facie* evidence of the proceedings to which they relate.

### **4 Matters Arising from the Minutes of the Previous Meeting: 26 June 2024**

To report matters not otherwise arising on the meeting agenda.

To note that Members of the Corporation are required to confirm in writing to the Administrative Assistant (Governance) that they have viewed the Safeguarding Training Video 2024.

### **5 Chair's Announcements**

To report that:

*on 17 July a Cadman invoice for £150,342.43 including VAT, which falls within the already-approved budget for the works, was approved by the Chair of the Corporation;*

*on 10 August a further Cadman invoice for £136,692.24 including VAT, which falls within the already-approved budget for the works, was approved by the Chair of the Corporation; and*

*reserves levels (as at 28 July 2024) fell temporarily below the threshold for notification - a timing issue affording no cause for concern.*

### **6 Principal's Update**

For information concerning matters not otherwise arising on the meeting agenda, including the announcement of a 5.5% unfunded pay award.

### **7 Key Performance Indicators (Non-Financial)**

For information and discussion of 2023-24 outcomes.

For decision concerning KPIs required in 2024-25.

## **8 Examination Outcomes 2024**

For information and discussion.

## **9 Quality Improvement Plan**

For information and discussion.

## **10 Business not taken**

## **11 Strategic Planning**

To review the outcomes of the Strategic Plan 2020-24.

To formally receive the approved Strategic Plan 2024-28

## **12 Survey Reports: Staff, Student & Parent**

For information and discussion.

## **13 Safeguarding Policies**

For approval:

*Safeguarding Policy*

*Child Protection Policy and Procedures*

*Safeguarding Adult Learners Policy*

*Staff Recruitment Policy (referencing safe recruitment)*

*Prevent Policy*

## **14 Staff Grievance Policy**

For approval.

## **15 Investment Policy**

For approval.

## **16 Critical Incidents Policy**

For approval.

## **17 ~~IT Disaster Recovery Plan~~**

Business not taken.

## **18 Anti-Bribery and Corruption Policy**

For approval.

## **19 Reserves Policy**

For approval.

## **20 Governor Link Scheme**

To receive the revised Scheme guide for information, together with a schedule of links for the 2024-25 year.

## **21 Governance Professional's Announcements**

## **22 Dates and Times of Remaining Corporation Meetings 2024-25**

To note the approved dates and times.

***Wednesday 6 November 2024 (6.30pm)***

***Tuesday 10 December 2024 (6.30pm)***

***Wednesday 5 February 2025 (6.30pm)***

***Wednesday 26 March 2025 (6.30pm)***

***Wednesday 14 May 2025 (6.30pm)***

***Wednesday 25 June 2025 (6.30pm)***

## **23 Any Other Competent Business**

To be notified in advance of the meeting to the Governance Professional, and to be taken at the discretion of the Chair of the Corporation.